

# AGENDA

## HERITAGE TORONTO Board Meeting

Date of meeting: November 29, 2017  
Start Time: 6:00 p.m.  
Location: St. Lawrence Hall, 157 King St. E., 3<sup>rd</sup> floor  
Enquiry: Allison Bain, Executive Director  
416 338-0650 allison.bain@toronto.ca

**Closed meeting requirements: If the Heritage Toronto Board wants to meet in closed session (privately), a member of the Board must make a motion to do so and give the reason why the Board has to meet privately. (City of Toronto Act, 2006). To receive copies of reports or to speak to the Board on an agenda item, please contact Allison at 416 338-0650 prior to the meeting.**

Declarations of Conflict of Interest  
Confirmation of Minutes – September 13, 2017

### CHAIR'S REPORT

1. 1.1 Chair's remarks
- 1.2 Board Survey

### COMMITTEE AND STAFF REPORTS

2. **Executive Committee – Kate Marshall**
  - 2.1 INFORMATION: Minutes from Executive Committee meeting, September 11, 2017
  - 2.2 ACTION: Approval of Heritage Toronto Board Meeting Dates for 2018 (*circulated at meeting*)
3. **Executive Director – Allison Bain**
  - 3.1 INFORMATION: Report on Activities
4. **Audit and Finance Committee – John Belyea**
  - 4.1 INFORMATION: Minutes from Finance Committee meeting, July 18, 2017
  - 4.2 INFORMATION: Heritage Toronto Financial Statements to October 31, 2017 (*circulated at meeting*)
5. **Fund Development Committee – Tyler Greenleaf**
  - 5.1 INFORMATION: Minutes for Fund Development Committee meeting, October 4, 2017
  - 5.2 INFORMATION: Development Manager Posting
6. **Marketing/Communications Committee – Kadi Kaljuste**
  - 6.1 INFORMATION: Minutes for MarComm Committee meetings, October 17, 2017
  - 6.2 INFORMATION: Minutes from MarComm Committee meeting, November 22, 2017
7. **Programs Committee – Andrew Himel**
  - 7.1 INFORMATION: Minutes from Programs Committee, November 14, 2017
8. **Historical Plaques Program Committee – Peter Berton**
  - 8.1 INFORMATION: Minutes from Historical Plaque Committee meeting, August 23, 2017
  - 8.2 ACTION: Report on Selection of Plaques
  - 8.3 INFORMATION: Plaque Unveiling update
9. **Heritage Toronto Awards – Lisa Brown**
  - 9.1 INFORMATION: Minutes from Awards Committee, September 20, 2017
  - 9.2 INFORMATION: Minutes from Awards Committee, November 21, 2017
  - 9.3 INFORMATION: Awards Program Assessment

### OTHER BUSINESS

### Adjournment