

AGENDA

HERITAGE TORONTO Board Meeting

Date of meeting: February 22, 2017
Start Time: 6:00 p.m.
Location: St. Lawrence Hall, 157 King St. E., 3rd floor
Enquiry: Karen Czaniecki, Administrator, 416 338-1338, karen.czaniecki@toronto.ca

Closed meeting requirements: If the Heritage Toronto Board wants to meet in closed session (privately), a member of the Board must make a motion to do so and give the reason why the Board has to meet privately. (City of Toronto Act, 2006). To receive copies of reports or to speak to the Board on an agenda item, please contact Karen Czaniecki at 416 338-1338 prior to the meeting.

Declarations of Conflict of Interest
Confirmation of Minutes – December 7, 2016

COMMITTEE AND STAFF REPORTS

1. Executive Committee – Kate Marshall

1.1 INFORMATION: Minutes from Executive Committee meetings, Nov. 29, 2016, Jan. 23 and Feb. 16, 2017

2. Executive Director – Allison Bain

- 2.1 ACTION: Awards Committee
- 2.2 ACTION: Juries Committee
- 2.3 ACTION: Conservation and Education Committee
 - State of Heritage Working Group

3. Audit and Finance Committee – Louis Kan

- 3.1 ACTION: Financial Statements (pre-audit) to December 31, 2016
- 3.2 ACTION: Pre-audit Yearend Financial Transfer 2016
- 3.3 ACTION: Internal Designation of Donated Funds to Heritage Toronto
- 3.4 INFORMATION: Audit Approach Letter from Welch LLP
- 3.5 INFORMATION: Financial Statements: January 2017 Financials
- 3.6 ACTION: New Designated Fund – Summer Leigh's Envision TO: Historic Toronto in 3D project
- 3.7 INFORMATION: Minutes from Finance Committee meeting, Nov. 22, 2016

4. Fund Development Committee – Tyler Greenleaf

- 4.1 PRESENTATION: Fundraising Update: Tours and Awards
- 4.2 INFORMATION: Minutes for Fund Development Committee meeting, Jan. 25, 2017

5. Marketing/Communications Committee (MarComm) – Kadi Kaljuste

- 5.1 INFORMATION: Marketing Strategy
- 5.2 INFORMATION: Minutes for MarComm Committee meetings, Jan. 10 and Jan. 31, 2017

6. Programming Committee – Andrew Himel

- 6.1 INFORMATION: Verbal update: 2017 Awards nominations, Special Achievement Award and 2017 Tours program signup
- 6.2 INFORMATION: Minutes of the Programming Committee, Nov. 8, 2016

7. Historical Plaques Program Committee – Peter Berton

- 7.1 ACTION: Four Commemorative Plaque Projects
- 7.2 INFORMATION: Plaque Events
- 7.3 INFORMATION: Historical Plaque Program Committee minutes, Feb. 8, 2017

8. Conservation and Education Committee -

- 8.1 INFORMATION: State of Heritage: Archaeological Symposium (Feb. 11)

OTHER BUSINESS Adjournment

NEXT BOARD MEETING – Wed. May 10, 2017