

AGENDA - REVISED

HERITAGE TORONTO Board Meeting

Date of meeting: September 14, 2016
Start Time: 5:30 – 6:30 (F. Alvarez reception) 6:30 - 8 p.m. meeting
Location: St. Lawrence Hall, 157 King St. E., 3rd floor
Enquiry: Karen Czaniecki, Heritage Toronto Administrator
416 338-1338 kczanie@toronto.ca

Closed meeting requirements: If the Heritage Toronto Board wants to meet in closed session (privately), a member of the Board must make a motion to do so and give the reason why the Board has to meet privately. (City of Toronto Act, 2006)
To receive copies of reports or to speak to the Board on an agenda item, please contact Karen Czaniecki at 416 338-1338 prior to the meeting.

Declarations of Conflict of Interest
Confirmation of Minutes – June 15, 2016

CHAIR'S REPORT

- 1 1.1 Chair's remarks
Welcome new board member - Lena Recollet
Welcome new staff member – Lucy Di Pietro, Manager, Marketing and Outreach

COMMITTEE AND STAFF REPORTS

- 2 **Executive Committee – Kate Marshall**
 - 2.1 INFORMATION: Executive Committee meeting notes, September. 7, 2016
3. **Executive Director – Francisco Alvarez**
 - 3.1 INFORMATION: Report on Activities
 - 3.2 INFORMATION: Minutes from the Membership Task force meeting, July 12 & August 22, 2016
 - 3.3 ACTION: Approval of New Membership Structure
 - 3.4 INFORMATION: History of City of Toronto Funding over past 10 years + Memo to Councillor Joe Cressy
- 4 **Audit and Finance Committee – John Belyea**
 - 4.1 ACTION: Approval of City of Toronto Budget Submission, 2017 – 2019 for Heritage Toronto and Operating Program Summary
 - 4.2 INFORMATION: Heritage Toronto Financial Statements to August 31, 2016
 - 4.3 INFORMATION: Heritage Toronto Budget Projection to Year-end as of September 2016
 - 4.4 ACTION: Approval of new Designated Fund – Toronto Islands' documentary
 - 4.5 INFORMATION: Minutes from Finance Committee meeting, June 7, 2016
5. **Programming Committee – Andrew Himel**
 - 5.1 ACTION: Heritage Toronto Awards Recipients (Confidential)
 - 5.2 INFORMATION: 2016 HT Awards & Kilbourn Lecture - Overview
 - 5.3 ACTION: Heritage Toronto Awards & Kilbourn Lecture Program Review
 - 5.4 INFORMATION: 2017 Programs Plan
 - 5.5 INFORMATION: Minutes of the Programming Committee, May 31, 2016
6. **Historical Plaques Program Committee – Ross Fair**
 - 6.1 ACTION: Report on Selection of Four Commemorative Plaques
 - 6.2 ACTION: Plaque Event Strategy (guidelines)
 - 6.3 INFORMATION: Historical Plaque Program Committee minutes, June 8 & August 11, 2016
 - 6.4 INFORMATION: Plaque Unveiling update
7. **Fund Development Committee – Tyler Greenleaf**
 - 7.1 INFORMATION: Update on Awards Sponsorship & ticket sales
 - 7.2 INFORMATION: Minutes for Fund Development Committee meeting, August 17, 2016
8. **Mar/Comm Committee – Kadi Kaljuste**
 - 8.1 INFORMATION: Verbal Update

**OTHER BUSINESS
Adjournment**

NEXT BOARD MEETING – Wed. December 7, 2016