

# AGENDA

## HERITAGE TORONTO Board Meeting

Date of meeting: June 15, 2016  
Start Time: 6 p.m.  
Location: St. Lawrence Hall, 157 King St. E., 3<sup>rd</sup> floor  
Enquiry: Karen Czaniecki, Heritage Toronto Administrator  
416 338-1338 [kczanie@toronto.ca](mailto:kczanie@toronto.ca)

**Closed meeting requirements: If the Heritage Toronto Board wants to meet in closed session (privately), a member of the Board must make a motion to do so and give the reason why the Board has to meet privately. (City of Toronto Act, 2006)**  
**To receive copies of reports or to speak to the Board on an agenda item, please contact Karen Czaniecki at 416 338-1338 prior to the meeting.**

Declarations of Conflict of Interest  
Confirmation of Minutes – March 9, 2016

### CHAIR'S REPORT

- 1 1.1 Chair's remarks
  - Resignation letter from Kevin Plummer

### COMMITTEE AND STAFF REPORTS

#### 2 Executive Committee – Kate Marshall

- 2.1 INFORMATION: Executive Committee meeting notes, Apr. 13 & Jun. 7, 2016
- 2.2 INFORMATION: Guidelines for Board Committee Chairs

#### 3. Executive Director – Francisco Alvarez

- 3.1 INFORMATION: Report on Activities
- 3.2 INFORMATION: Report on City Councillor Meetings
- 3.3 ACTION: Disclosure of Wrongdoing and Reprisal Protection Policy
- 3.4 INFORMATION: Minutes for Membership Task Force, Mar. 24, Apr. 20 & May 25, 2016
- 3.5 INFORMATION: Volunteer Program

#### 4 Audit and Finance Committee – John Belyea

- 4.1 INFORMATION: Minutes from Finance Committee meeting, March 1, 2016
- 4.2 INFORMATION: Report to the Board of Directors, Welsh LLP
- 4.3 ACTION: Approval of 2015 Audit, prepared by Welsh LLP
- 4.4 INFORMATION: Heritage Toronto Financial Statements to May 31, 2016
- 4.5 ACTION: Approval of New Cheque Policy

#### 5. Programming Committee – Andrew Himel

- 5.1 ACTION: 2016 Heritage Toronto Special Achievement Award (confidential)
- 5.2 INFORMATION: Programming Committee Minutes, April 5, 2016
- 5.3 VERBAL: Report from Programming Committee Chair

#### 6. Marketing / Communications (MarComm) – Kadi Kaljuste

- 6.1 PRESENTATION: Award Nominations Data Report
- 6.2 INFORMATION: Minutes from the MarComm meeting, May 30, 2016

#### 7. Historical Plaques Program Committee – Ross Fair

- 7.1 ACTION: Use of maintenance fund for replacing Toronto Historical Board Plaques policy update
- 7.2 ACTION: Program name change
- 7.3 ACTION: Plaque name change
- 7.4 ACTION: Approval of Seven Commemorative Plaque Subjects
- 7.5 INFORMATION: Revised Plaque Application
- 7.6 INFORMATION: Historical Plaque Program Committee minutes, Feb. 3 & Apr. 6, 2016
- 7.7 INFORMATION: Plaque Unveiling update

#### 8. Fund Development Committee – Tyler Greenleaf

2016 8.1 INFORMATION: Minutes for Fund Development Committee meetings, Mar. 23 & May 18,

**OTHER BUSINESS  
Adjournment**

**NEXT BOARD MEETING – Wed. September 14, 2016**