

AGENDA

HERITAGE TORONTO Board Meeting

Date of meeting: November 25, 2015
Start Time: 6 p.m.
Location: St. Lawrence Hall, 157 King St. E., 3rd floor
Enquiry: Karen Czaniecki, Heritage Toronto Administrator
416 338-1338 kczanie@toronto.ca

Closed meeting requirements: If the Heritage Toronto Board wants to meet in closed session (privately), a member of the Board must make a motion to do so and give the reason why the Board has to meet privately. (City of Toronto Act, 2006)
To receive copies of reports or to speak to the Board on an agenda item, please contact Karen Czaniecki at 416 338-1338 prior to the meeting.

Declarations of Conflict of Interest
Confirmation of Minutes – September 30, 2015

CHAIR'S REPORT

1 1.1 Chair's remarks

COMMITTEE AND STAFF REPORTS

2 Executive Committee – Kate Marshall

- 2.1 ACTION: Board Approval of Executive Committee
- 2.2 ACTION: Toronto Public Service By-law Policies:
 - Conflict of Interest Provision
 - Disclosure of Wrongdoing Provisions
 - Employee Policies 2015
 - Employment of Relatives Policy
 - Occupational Health and Safety Policy
 - Political Activity Provisions
 - Reporting Procedures
 - Workplace Harassment Policy
 - Workplace Violence Policy
- 2.3 ACTION: Strategic Plan – Richard Moorhouse

3. Executive Director – Francisco Alvarez

- 3.1 ACTION: Heritage Toronto Board Meeting dates for 2016
- 3.2 INFORMATION: Report on Activities

4 Audit and Finance Committee – John Belyea

- 4.1 INFORMATION: Minutes from Finance Committee meeting, Sept. 21, 2015
- 4.2 INFORMATION: Heritage Toronto Financial Statements to Oct. 31, 2015
- 4.3 ACTION: Approval of 2016 Budget

5. Fund Development Committee – Tyler Greenleaf

- 5.1 INFORMATION: Minutes from Fund Development Committee meeting, Nov. 9, 2015

6. Programming Committee – Andrew Himel

- 6.1 INFORMATION: Minutes from Program Committee Meeting, June 16, 2015

7. Marketing /Communications (MarComm) – Kadi Kaljuste

- 7.1 DATA PRESENTATIONS:
 - 2015 Tours
 - 2015 Awards

8. Plaques and Markers Committee – Ross Fair

- 8.1 ACTION: Report on Selection of Six (6) Commemorative Plaques
- 8.2 ACTION: Report on the Maintenance Fund
- 8.3 INFORMATION: Report on the Century House Plaque Pilot
- 8.4 INFORMATION: Verbal update

9. Conservation and Education Committee – Paul Litt

- 9.1 INFORMATION: Minutes from Conservation & Education Committee meeting, Oct. 28, 2015

OTHER BUSINESS**Adjournment**

APPRECIATION EVENT
Thursday December 10, 5-7 p.m.
Munk School of Global Affairs
315 Bloor St. W. (one block east of St. George St.)

NEXT BOARD MEETING – Wed. January 20, 2016