

BOARD OF DIRECTORS AGENDA

Date of meeting: Wednesday, February 21, 2018
Start Time: 6:00 p.m.
Location: St. Lawrence Hall, 157 King St. E., 3rd floor
Enquiry: Allison Bain, 416 338-0650, Allison.bain@toronto.ca

Closed meeting requirements: If the Heritage Toronto Board wants to meet in closed session (privately), a member of the Board must make a motion to do so and give the reason why the Board has to meet privately. (City of Toronto Act, 2006). To receive copies of reports or to speak to the Board on an agenda item, please contact Allison Bain at 416 338-0650 prior to the meeting.

Declarations of Conflict of Interest
Confirmation of Minutes – November 29, 2017

CHAIR'S REPORT

1. 1.1 Chair's Remarks
- 1.2 Board Contact List
- 1.3 Board Committees
- 1.4 Board Survey

COMMITTEE AND STAFF REPORTS

2. **Executive Committee – Kate Marshall**
 - 2.1 INFORMATION: Minutes from Executive Committee meetings of November 22, 2017, January 25, 2018 and February 12, 2017
3. **Executive Director – Allison Bain**
 - 3.1 INFORMATION: Overview of 2018 Program
4. **Audit and Finance Committee – Louis Kan**
 - 4.1 ACTION: Financial Statements (pre-audit) to December 31, 2017 and 2018 Projected Budget
 - 4.2 ACTION: Pre-audit Yearend Financial Transfer 2017
 - 4.3 INFORMATION: Audit Approach Letter from Welch LLP
 - 4.4 INFORMATION: Verbal Update from Finance Committee
5. **Fund Development Committee – Tyler Greenleaf**
 - 5.1 INFORMATION: Verbal Update from Fund Development Committee
6. **Marketing/Communications Committee (MarComm) – Kadi Kaljuste**
 - 6.1 INFORMATION: Verbal Update from MarComm Committee
7. **Programming Committee – Andrew Himel**
 - 7.1 INFORMATION: Minutes of the Programming Committee, January 30, 2018
8. **Historical Plaques Program Committee – Peter Berton**
 - 8.1 ACTION: Approval of Seven Commemorative Plaque Subjects
 - 8.2 INFORMATION: Plaque Events
 - 8.3 INFORMATION: Historical Plaque Program Committee minutes, Nov. 8, 2017
 - 8.4 INFORMATION: Historical Plaque Program Committee minutes, Feb. 2, 2018

OTHER BUSINESS

Adjournment

NEXT BOARD MEETING – Wed. April 11, 2018